

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DEAN OF STUDENTS' AFFAIRS
CALCUTTA NATIONAL MEDICAL COLLEGE
32, GORACHAND ROAD, KOLKATA-700014.

Memo No: - CNMC/Std/

/D

Dated:-

NOTICE

The PGT candidates of Doctor of Medicine (MD), Master of Surgery (MS), and Diploma (in Modern Medicine) admitted in the academic year 2024-25 are directed to complete their WBUHS Registration through the online registration portal of WBUHS. The portal will remain open from 25.03.2025 at 10:00 AM as per the circular issued by the Assistant Registrar, WBUHS (vide No. OG/WBUHS/2025/0339, dated 24.03.2025).

For registration purposes, PGT candidates are categorized as follows:

Category 1 (Candidates who completed MBBS from WBUHS)

This category is further divided into two groups:

Group A: - Candidates who completed their MBBS from WBUHS and were registered in online mode as MBBS students must apply to the Dean of Students' Affairs, CNMC, along with the necessary documents listed in Annexure-I, for the upgradation of their registration to PG studies. These candidates must mention their previous registration number in the application. **Annexure-B**

Group B: - Candidates who were previously registered in manual mode with WBUHS must now register online through the WBUHS registration portal. **Annexure-A**

Category 2 (Candidates who completed MBBS from other than WBUHS)

These candidates must apply online for PG registration through the WBUHS portal.

A migration certificate from their last attended university/institute is a mandatory document, along with other required documents for online registration. **Annexure-A**

Post-Registration Submission

After completing online registration, all PG students must submit a hard copy of their online registration details along with photocopies of all uploaded documents in the format prescribed in Annexure-II for authentication at the Students' Section, CNMC.

Candidates need to upload either their Birth Certificate/Class 10 Admit Card as Age Proof.

Additional Requirement for Students with a Study Gap

Candidates with a gap between their MBBS passing year and PG admission year must submit a notary certificate on a ₹10/- Non-Judicial Stamp Paper, justifying the delay in PG admission.

All students must submit their documents to the Students' Section within 30th April 2025 positively.

sd/-
Dean of Students' Affairs
Calcutta National Medical College, Kolkata

Memo No: - CNMC/Std/ 139 /D

Dated:- 25/3/25

Copy forwarded for information and necessary action to:

1. The Principal, Calcutta National Medical College, Kolkata.
2. The MSVP, Calcutta National Medical College & Hospital, Kolkata.
3. The HODs' of Calcutta National Medical College, Kolkata.
4. College Website, Calcutta National Medical College, Kolkata.
5. Notice Board, Calcutta National Medical College, Kolkata.

sd/-
DEAN OF STUDENTS' AFFAIRS
CALCUTTA NATIONAL MEDICAL COLLEGE
32, GORACHAND ROAD, KOLKATA-700014
25.3.25

Annexure – A

To
The Dean of Students' Affairs
Calcutta National Medical College
32, Gorachand Road
Kolkata - 700014

Subject: Application for University Registration for the students of PG course for the academic session 2024-2027

Sir,

This is for your kind information that I, _____, took admission to _____ course at Calcutta National Medical College in the admission session _____. I have filled the details in the WBUHS registration portal for University registration for the session. My particulars are given below. I am submitting the following documents with this application. Please do the necessary action from your end.

Name in full (IN CAPITAL LETTERS)	
Date of admission in PG degree/ diploma course	
Date of Joining the Department	
Name of last passing Examination with year	
WBUHS registration No. (if any)	
Date of birth	
Phone No.	
Email ID	

Thanking you,

Yours faithfully

(Signature of the candidate with date)

Attachments:-

1. Printout of Acknowledgement.
2. Copy of Admission letter & Copy of Joining letter
3. Original Migration for the candidate who passed MBBS course from Outside West Bengal (if applicable)
4. Original Notarize declaration of break in studies .
5. DOB proof (Either Birth certificate copy/ Class X admit card copy)

Annexure – B

To
The Dean of Students' Affairs
Calcutta National Medical College
32, Gorachand Road
Kolkata - 700014

Subject: Updating PG student's registration details in the WBUHS registration portal

Sir,

This is for your kind information that I, _____, took admission to _____ course at Calcutta National Medical College in the academic session: _____. I am already registered with the WBUHS through online. Details of my WBUHS registration are mentioned below. I, therefore, request you to update my registration details in the WBUHS Registration portal.

1	Name in the full (IN CAPITAL LETTERS)	
2	Old WBUHS Registration No.	
3	Previous course	
4	Previous College Name	
5	Current Course	
6	Current College Name	
7	Date of admission in the current course	
8	Date of Joining the Department	
9	Phone No.	
10	Email ID	

Thanking you,

Yours faithfully,

(Signature with date)

Attachments: -

1. Copy of old registration certificate
2. Copy of Admission letter and Copy of Joining letter
3. Original Notarize declaration of break in studies.
4. DOB proof (Either Birth certificate copy/ Class X admit card copy)