



GOVERNMENT OF WEST BENGAL
OFFICE OF THE DEAN OF STUDENTS' AFFAIRS
CALCUTTA NATIONAL MEDICAL COLLEGE
32, Gorachand Road, Kolkata-700 014

Memo No. CNMC/Std/

/D

Dated:

NOTICE

The PGT(s) who have admitted in the academic year 2023-24 are directed for WBUHS REGISTRATION in the online Registration portal of WBUHS that has been opened from 09/12/2023 as per the circular of Assistant Registrar WBUHS vide memo no: - OG/WBUHS/2023/ 1337 dated 06/12/2023.

PGTs are broadly divided in three categories for registration purpose as follows:

Category-I

PG Students who have completed their MBBS from WBUHS and are registered in online mode with the WBUHS as MBBS students are to submit all connecting papers which have been stated in **Annexure -B** to the Students Section, CNMC for the up gradation of their registration for PG studies.

Category II

The students who have registered in WBUHS in manual process are required to apply online for Registration in WBUHS for PG studies in the WBUHS online registration portal and to submit all connecting papers which have been stated in **Annexure -A** to the student Section, CNMC for the up gradation of their registration for PG studies.

Category -III

The PG Students who have passed the MBBS other than WBUHS are required to apply for registration in WBUHS online Registration portal and to submit all connecting papers which have been stated in **Annexure -A**, to the students section, CNMC for their registration for PG studies.

Students with year gap are exceeding three years between their PG admission year and MBBS passing year must provide a notary certificate on Rs 10/- Non-Judicial stamp paper to justify the delay in PG admissions.

Students with year gap are not exceeding three years between their PG admission year and MBBS passing year must provide a declaration addressing to the Registrar, WBUHS, Salt Lake, Kolkata to justify the delay in PG admissions.

➤ **Without online registration under WBUHS Synopsis cannot be uploaded.**

Submit Annexure A /B as stated above with all connecting documents they have uploaded during the online registration to the Students within **10th January, 2024** positively for college level approval of registration.

sd/-

Dean of Students' Affairs
Calcutta National Medical College, Kolkata

Memo No. CNMC/Std/ *1061* /D

Dated: *18/12/23*

Copy forwarded for information and necessary action to:

1. The Principal, CNMC
2. The HoD of _____, CNMC
3. Notice Board, CNMC

S. Chattacharya

Dean of Students' Affairs
Calcutta National Medical College, Kolkata
CALCUTTA NATIONAL MEDICAL COLLEGE
32, GORACHAND ROAD, KOLKATA-14 *o/c*

Annexure – A

To
The Dean of Students' Affairs
Calcutta National Medical College
32, Gorachand Road
Kolkata - 700014

Subject: Application for University Registration for the students of PG course for the academic session 2023-2024

Sir,

This is for your kind information that I, _____,
took admission to _____ course at Calcutta National Medical College in
the admission session 2023-24. I have filled the details in the WBUHS registration portal for University
registration for the session. My particulars are given below. I am submitting the following documents with
this application. Please do the necessary action from your end.

Name in full (IN CAPITAL LETTERS)	
Date of admission in PG degree/ diploma course	
Name of last passing Examination with year	
WBUHS registration No. (if any)	
Date of birth	
Phone No.	
Email ID	

Thanking you,

Yours faithfully,

(Signature of the candidate with date)

Attachments:-

1. Printout of Acknowledgement.
2. Copy of Admission letter.
3. Original Migration for the candidate who passed MBBS course from other than WBUHS (if applicable)
4. Original Notarize declaration of break in studies (for gap of exceeding 3 years)/ Declaration for break in studies addressing to Registrar, WBUHS, Salt Lake, Kolkata - 700064 on plain paper for gap not exceeding 3 years.

Annexure - B

To
The Dean of Students' Affairs
Calcutta National Medical College
32, Gorachand Road
Kolkata - 700014

Subject: Updating PG student's registration details in the WBUHS registration portal

Sir,

This is for your kind information that I, _____, took admission to _____ course at Calcutta National Medical College in the academic session: **2023-24. I am already registered with the WBUHS online.** Details of my **WBUHS** registration are mentioned below. I, therefore, request you to update my registration details in the **WBUHS** Registration portal.

1	Name in the full (IN CAPITAL LETTERS)	
2	Old WBUHS Registration No.	
3	Previous course	
4	Previous College Name	
5	Current Course	
6	Current College Name	
7	Date of admission in the current course	
8	Phone No.	
9	Email ID	

Thanking you,

Yours faithfully,

(Signature with date)

Attachments: -

1. Copy of old registration certificate
2. Copy of Admission letter
3. Original Notarize declaration of break in studies (for gap of exceeding 3 years)/ Declaration for break in studies addressing to the Registrar, WBUHS, Salt Lake, Kolkata - 700064 on plain paper for gap not exceeding 3 years (if any).