

To
The Principal /Dean of Students' Affairs
Calcutta National Medical College
32, Gorachand Road, Kolkata – 700014

Self attested
Photograph

Subject: **Application for Scholarship**

Respected Sir,

I, _____, S/o or D/o _____,
a student of _____ course, would like to state that I have applied for an Scholarship through
online portal. I would like to request you to kindly forward the application/take necessary action from college
level so that I can avail the benefit of the scholarship. I am furnishing the following details –

1. Name (Block Letter) : _____
2. Course of study: _____ & Admission year of the present course: _____
3. Name of scholarship applying for : _____
4. Application ID of the scholarship: _____ (New / Renewal)
5. Availing any other scholarship (Govt. or Non Govt.) in current year – Yes or No
If yes –
Name of Scholarship with ID: _____
6. Scholarship received in the previous year : Yes or No
If yes – Name of Scholarship with ID : _____
Scholarship amount received: Rs. _____
7. Applied for Student Credit Card – Yes or No : _____
- If yes - application ID _____ & Loan amount : Rs. _____
8. Availing hostel facility Yes or No: _____
If yes – Up-to-date hostel rent receipt is to be furnished.
9. Current Annual family income : Rs. _____ (current income certificate is to be furnished)

I am submitting the following documents (strikeout which is not applicable):

1. Print out copy of Scholarship application form
2. Admission letter (Self attested photocopy)
3. Student's Bank details (Self attested photocopy)
4. Copy of mark sheet of last exam. Passed
5. Copy of Khadya Sathi Card (if any)
6. Copy of Aadhar Card
7. Bonafide certificate(if required)
8. Copy of up-to-date tuition fee receipt
9. Copy of Hostel up-do-date rent receipt & Hostel allotment order (for hosteller only)
10. Hostel boarder certificate (issued by Hostel superintendent) if applicable
11. Original income certificate issued by competent authority (To be given by any Govt. Officer not below the rank of Jt. B.D.O. in case of rural areas /Executive Officer in case of Municipality/Deputy Commissioner of Corporation/Group –A Gazetted Officer)

I declare that I have not applied for any other Government Scholarship for this current year. The information and the documents uploaded or submitted by me are true to the best of my knowledge and belief.

Date: _____

Place: _____

Signature of candidate
Phone No.: